

Minutes from the Indiana Water Monitoring Council Board of Directors meeting (11/16/2010)

Next scheduled meeting: January 13, 2011

Action Items:

- Compile notes for Fall Symposium “Collaboration 201” breakout session (Shawn Naylor)
- Send breakout session notes to Rachelle Baker (Sara Christensen and Shawn Naylor) and standardize notes prior to posting on the InWMC Web site (Rachelle Baker)
- Draft InWMC *articles of incorporation* and *articles of dissolution* and then submit to InWMC Board for review (Jody Arthur)
- Send Stu Shipman costs associated with maintaining the InWMC Web site (Shawn Naylor)
- Send Stu Shipman estimated costs for the InWMC in 2011 that are not related to Web site maintenance (Rachelle Baker)
- Establish a draft 2011 budget for the InWMC in order to estimate potential General Membership dues (Stu Shipman)
- Revise Bylaws based on issues noted in “New Business” section herein (Jody Arthur)
- Compile results for Fall Symposium evaluations (Jody Arthur)
- Set-up Doodle poll in order to establish optimal time for the next Board meeting on January 13th (Shawn Naylor).

Attendees (8 total):

Jody Arthur, Indiana Department of Environmental Management (IDEM)

Sara Christensen, Indiana State Department of Agriculture (ISDA)

Shawn Naylor, Indiana Geological Survey (IGS)

Jeff Frey, U.S. Geological Survey (USGS)

Rachelle Baker, KCI Technologies

Via conference call

Bill Jones, Indiana Univ. School of Public and Environmental Affairs (SPEA)

Stu Shipman, Indiana Dept. of Natural Resources (IDNR)

Siavash Beik, Christopher Burke Engineering

Jody Arthur calls the meeting to order at 10:10 am and announces that a quorum is not in attendance so no official voting will be conducted.

Projects in committee

Conference Planning Committee

Sara Christensen has compiled notes for 2 of the 3 breakout sessions held at the InWMC Symposium. Shawn Naylor will compile notes for the “Collaboration 201” breakout session, and all the notes will then be sent to Rachele Baker for standardization before being posted on the InWMC Web site.

Organizational Structure Committee

Jody Arthur noted that she will soon have drafts of the *articles of incorporation* and *articles of dissolution* that are required when filling-out forms to file for incorporation with the State. Once completed, Jody will send these drafts out to the rest of the Board for review and then look for additional legal review prior to submitting them to the General Membership to vote on adding these to the Council’s Bylaws.

A timeline for establishing dues for the General Membership was also discussed. It was decided that the InWMC Treasurer (Stu Shipman) will develop an estimated annual budget for the InWMC that can be used in conjunction with the total number of General Members currently registered to determine a suitable range of dues.

Research, Education, and Outreach Compilation Committee

Jody Arthur has not yet found a chairperson, but she does have two individuals in mind that she will be contacting soon. Some Board members have stressed the need to get more graduate students involved and participation on this committee is seen as a likely place to start.

Technical Resources Compilation Committee

Jody Arthur is compiling the information from the the September 2010 InWMC Field Day and will pass this material to Rachele Baker who will organize it for posting on the InWMC Web site.

New Business

Upcoming InWMC Board Elections

After reviewing the Bylaw articles that pertain to elections, it was determined that some of the language is confusing and in some cases, inconsistent. In particular, under *Article Four* it is stated that elections will be held every year, but it is then written under *Article Five* that terms are two-year terms for each Board Member. Additionally, several in attendance noted that we have had difficulty obtaining quorums at many of the recent Board meetings. Hence, it was suggested that we should decrease the number required from 10 to 6 Board Members such that official business can be conducted more regularly. Jody Arthur agreed to revise the Bylaw language so that these concerns are addressed and send the revised Bylaws to the remainder of the Board for review prior to submitting them to the General Membership for final approval via a vote.

Those in attendance also discussed how to go about verifying that each Board Member and the entities that they represent wish to remain on the Board and seek re-election. Similarly, the Council will need to seek nominations for potential candidates that may bring new perspectives to the Board. It was decided that a new *Election and Nominations Committee* should be created, provided that the rest of the Board approves such a measure through a vote. Jeff Frey noted that he will be able to work on finding a chairperson for such a committee.

Finally, it was suggested that, based on these logistical issues, the voting should be held in May of 2011 (the 2-year anniversary since the revised InWMC Bylaws were accepted by the General Membership) instead of December, 2010, which is the 2-year anniversary from when the Bylaws were approved by the General Membership with stipulations that certain revisions be incorporated.

What's next for the InWMC

Jody Arthur noted that she would like to first compile the results from the Fall Symposium evaluations as well as the break-out session notes so that this information can be used to steer new projects for the Council.

New committee focused on data quality and comparability concerns

Jeff Frey and Jody Arthur noted that they will plan on inviting Jeff Martin to attend the next Board meeting so that he can participate in these discussions.

President-elect duties will be transferred to Jeff Frey (USGS)

Jeff Frey noted that he will be serving as proxy for Bill Guertal in the future and will therefore now serve as InWMC President-elect replacing Scott Morlock.

Wrap-up / Next Steps

Since some Board members may have schedules that are subject to change for the new year, Shawn Naylor will establish a Doodle poll in order to determine the best time for the January 13th meeting.

Meeting adjourned at 11:55 am